

 HANOVER &
DISTRICT
HOSPITAL
MINUTES OF THE REGULAR BOARD MEETING

DATE: Tuesday, April 27, 2021

TIME: 1700 hours

PLACE: GoToMeeting

PRESENT: **Voting Governors:** Lorna Eadie Hocking (Chair), Corwin Leifso (Co-Vice Chair), Tina Shier (Co-Vice Chair), Tim Kraemer (Treasurer), Rejane Dunn, Terry Leis, Pam Matheson, Chris Prues, Cathy Rahn, Nikki Zeh

Non-Voting Governors: Dana Howes (President and CEO), Mary Rae (Acting Vice President of Patient Care Services/CNO), Dr. Randy Montag (Chief of Staff), Dr. Nick Abell (President of Medical Staff), Dr. Tim Heerema (Vice President of Medical Staff)

Invited Staff: Eric McCallum (Executive Manager of Human Resources/ Physician Recruitment), Julie McConnell (Charge Nurse, Dialysis), Kim Mighton (Vice President of Finance & Operations), Victoria Cumming (Recording Secretary)

REGRETS: **Voting Governors:**

Non-Voting Governors: Michelle Scime-Summers (Vice President of Patient Care Services/CNO)

1. CALL TO ORDER

L. Eadie Hocking called the meeting to order at 1701 hours.

2. OPENING REMARKS

L. Eadie Hocking welcomed everyone to the meeting and shared opening remarks. She thanked the Hanover & District Hospital (HDH) Administrative team, staff and physicians for working overtime to provide exceptional care.

3. APPROVAL OF AGENDA

Moved and Seconded

THAT the agenda be approved as presented.

MOTION CARRIED

4. DECLARATION OF ANY CONFLICT OF INTEREST

No conflicts were declared.

5. MISSION, VISION, VALUES

The Board reviewed the Mission, Vision, and Values and were asked to keep them in mind throughout the meeting.

6. PRESENTATION: HEMODIALYSIS SPOTLIGHT

J. McConnell, Charge Nurse provided a presentation highlighting the Hemodialysis Department which included the following;

- Ontario Renal Network;
- Dialysis – A Regional Look;
- What is Kidney Failure;
- Treatment Options;
- Hemodialysis defined;
- HDH Dialysis Unit;
- Complex Patients;

- Dialysis – By the Numbers;
- Patients and Families;
- Camp Dorset;
- Peer Support;
- Outpatient – Nephrology Clinic; and
- Fun on the Unit.

It was questioned what age range of patients are serviced and how often machines need replacement. On average patients are usually 60-80 years old. But the Hanover satellite has seen patients of all ages over the years. Machines are replaced every 8-10 years, London Health Sciences Centre (LHSC) takes care of equipment maintenance and purchases. LHSC also reimburses HDH for wages and supplies for the dialysis satellite.

It was asked if there is certain criteria to receive dialysis in Hanover versus London. HDH has provided dialysis for patients that other sites may not due to great staff and physician support. HDH tries, for the most part, to keep dialysis patients as close to home as possible. HDH would not be able to support a patient that needs one-on-one attention due to limited human resources.

J. McConnell left the meeting

7. STRATEGIC MATTERS

7.1 Grey- Bruce Ontario Health Team (GB OHT) Update

D. Howes provided a written briefing note in the agenda that highlighted;

- The Ministry Assessment Review occurred on March 30, 2021. Three areas for improvement for identified. Some of the identified areas are already being addressed by the GB OHT Planning Committee;
- The Collaborative Decision Making Arrangement (CDMA) Sub-Committee sent a briefing note to all Health Service Boards that contains update/information on the work of the GB OHT Planning Committee. There is also an information session for Boards planned for May 12th;
- The Engagement Sub-Committee is working on recruitment for the Community Council. There has been many applications received and the interview process will now be conducted; and
- Presentations and Engagements that occurred were noted.

It was clarified that the Ministry has assigned two coaches to the GB OHT Planning Committee. This will help provide facilitation for the group to move on a path forward.

OFFICER REPORTS

8.1 Board Chair Report

L. Eadie Hocking provided a report in the agenda outlining the events/meetings she has participated in from March 19, 2021 to April 22, 2021. There was no further discussion.

8.2 President/CEO Report

D. Howes provided a written report in the agenda and highlighted;

- Effective April 1, 2021, Ontario Health will assume the rights and obligations in respect to all service accountability agreements that have been entered into by the South West Local Health Integration Network with health service providers. All terms and conditions will remain the same. Service Accountability Agreements will also move to Ontario Health;
- The Ontario Hospital Association (OHA) hosted a Small, Rural and Northern (SRN) meeting on April 12, 2021. This meeting was to discuss a number of issues affecting small and rural hospitals across the province; and

- HDH hosted the first Hospital and Long-Term Care Collaborative meeting on April 13, 2021. This group will be used to work together to support each other in order to enhance patient care.

8. BUSINESS/COMMITTEE MATTERS

9.1 Finance/Audit & Property Committee Report

T. Kraemer reported that the Finance/Audit & Property Committee met on April 22, 2021 and received a report from the Senior Portfolio Manager, Michael Ellis from Scotiabank on the hospital's investment portfolio. No changes were recommended for the portfolio.

9.2 Fiscal Advisory Committee Report

Nothing to report at this time.

9.3 Public Relations Committee Report

C. Rahn reported that the website is still under development with the design phase complete. The content is being worked on at this time and the hope is to launch the website in a few months' time.

9.4 By-Law Committee Report

C. Leifso reported that the By-Law Committee met on February 25, 2021. The revisions to the Corporation and Professional/Staff By-laws were provided in the agenda for review. The Corporation and Professional/Staff By-Laws will be tabled and approved at the May meeting prior to the Annual General Meeting.

9.5 Nominating Committee Report

C. Leifso reported that the Nominating Committee will be meeting on May 7, 2021.

9. CONSENT AGENDA

Moved and Seconded

THAT the items on the consent agenda are approved as follows;

- 10.1** Open Board Session Minutes
 - (a) Board Open Session Minutes – March 23, 2021
 - (b) Special Board Meeting Minutes – March 23, 2021
 - 10.2** **Board Committee Reports**
 - (a) Finance/Property Committee Minutes – March 18, 2021
 - (b) Quality Governance & Risk Management – March 23, 2021
 - (c) Medical Advisory Committee Minutes – March 4, 2021
 - 10.3** **Reports**
 - (a) Finance & Property Report
 - (b) VP of Patient Care Services/CNO Report
 - (c) Chief of Staff Report
 - (d) HDH Foundation Report
 - 10.4** **Reappointments - 2020**
- MOTION CARRIED

10. ROUND TABLE

R. Dunn

Requested a future presentation from the HDH Foundation. She would be interested to learn about its history, purpose, relationship to the hospital etc. It was noted that the HDH Foundation is currently without a Foundation Coordinator and this could be a presentation for September.

11. NEXT MEETING

Tuesday, May 25, 2021 at 5:00pm

12. COMPLETION OF BOARD MEETING EVALUATION

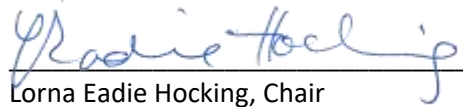
L. Eadie Hocking reminded the group to complete the Board Meeting Evaluation.

13. ADJOURNMENT

The meeting adjourned at 1753 hours.

NOTICE OF IN-CAMERA SESSION

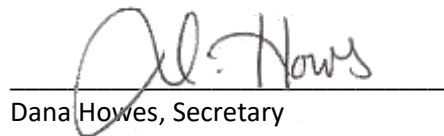
An in-camera session was held following the open board session to discuss matters as outlined in Board Policy # 400.



Lorna Eadie Hocking, Chair



Victoria Cumming, Recorder



Dana Howes, Secretary