

 HANOVER &  
DISTRICT  
HOSPITAL  
**MINUTES OF THE REGULAR BOARD MEETING**

**DATE:** Tuesday, September 26, 2023

**TIME:** 1700 hours

**PLACE:** Hybrid (HDH Boardroom/Virtual)

**PRESENT:** **Voting Governors:** Tina Shier (Chair), Lorna Eadie Hocking (Immediate Past Chair), Don Butland, Leigh Butler, Cathy Lansink, Corwin Leifso, Terry Leis, Chris Prues  
**Non-Voting Governors:** Dana Howes (President and CEO), Mary Rae (VP of Patient Care Services/CNE), Dr. Randy Montag (Chief of Staff)

**Invited Staff:** Victoria Cumming (Recording Secretary), Dr. Nick Abell (President of Medical Staff), Kim Mighton (Vice President of Finance & Operations)

**Guests:** Maya Torrie (Executive Director, HDH Foundation)

**REGRETS:** **Voting Governors:** Rejane Dunn, Pamela Matheson (Vice Chair),  
**Non-Voting Governors & Invited Staff:** Dr. Tim Heerema (Vice President of Medical Staff)

**1. CALL TO ORDER**

T. Shier called the meeting to order at 1700 hours and provided opening remarks.

**2. APPROVAL OF AGENDA**

Moved and Seconded

**THAT the agenda be approved as presented.**

MOTION CARRIED

**3. DECLARATION OF ANY CONFLICT OF INTEREST**

No conflicts were declared and the group was reminded to declare a conflict of interest should one arise.

**4. MISSION, VISION, VALUES**

The Board reviewed the Mission, Vision, and Values and were asked to keep them in mind throughout the meeting.

**5. PRESENTATION: HANOVER & DISTRICT HOSPITAL FOUNDATION**

M. Torrie, Executive Director of the Hanover & District Hospital Foundation provided a presentation on the Foundation. The presentation included an introduction, project update, foundation activities and a look ahead.

Clarifications were provided around grants, volunteers for events, physician recruitment and retention funding, determination of funding projects and the Radiothon annual event.

*M. Torrie left the meeting.*

**6. STRATEGIC MATTERS**

**6.1 Ministry of Health Funding Request**

D. Howes provided a funding request submitted to the Ministry in August for additional stabilization resources for HDH. The funding request has been denied but a revision is being put together for submission.

## **6.2 Emergency Department Renovation Process**

D. Howes provided a briefing note in the agenda which contained an update in regards to the Emergency Department Renovation Process. The next steps for this project are to complete a request for proposal for an architectural firm in order to support the submission process. The architect will help determine benchmarks requested.

It was clarified that the architect fees will be at risk, as they are only reimbursed if the project is approved. The renovation would be funding by the Ministry of Health (MOH) at 90% and locally at 10%.

## **7. OFFICER REPORTS**

### **7.1 Board Chair Report**

T. Shier provided a written report in the agenda highlighting events/meetings attended. D. Howes added some additional information around Ontario Health Teams and noted that most are not functional entities yet.

### **7.2 President/CEO Report**

D. Howes provided a written report in the agenda that included a Georgian Bay Information Network (GBIN) update and information around the Emergency Department (ED) Pay for Results (P4R) One-Time Funding.

It was clarified that the P4R funding is province wide funding and 88 hospitals are receiving this funding that haven't before. In the past this funding was allotted for medium and large hospitals.

It was confirmed that HDH and all hospitals track ED wait times and submit these times to the MOH. HDH has seen a marked increase in wait times due to regional temporary ED closures. Wait times have reached up to 6 hours and this is hard both for our community and staff. Staff and Physicians have dealt with more disgruntled patients due to these increased wait times.

## **8. BUSINESS/COMMITTEE MATTERS**

### **8.1 Finance/Audit & Property Committee Report**

C. Prues reported that the Finance/Audit & Property Committee met September 21, 2023. The committee received the financial results for the 5 months ending August 31, 2023, there was a deficit of \$517,784 before building amortization and a deficit of \$649,594 after building amortization. He highlighted the expenses over revenue, current forecast position, cash position and working capital to the group.

It was updated that the main reason for a large change in the financial position of the hospital is due to the repeal of Bill 124. With a 14% increase in salaries at this time it is expected that a 1.8 million payout will be incurred in total. Funding has not been guaranteed or received from the Ministry of Health (MOH) which has lead HDH to put precautionary measures in place in regards to cash flow. It was noted that some positive news has been received through a letter from the MOH acknowledging something would be forthcoming from a reimbursement perspective. Should all this funding be received HDH will be in a balanced position. Depending on when the funding is received HDH will need to manage cash flow through a credit facility.

### **8.2 Fiscal Advisory Committee Report**

Nothing to report at this time.

### **8.3 Public Relations Committee Report**

Nothing to report at this time.

#### **8.4 By-Law Committee Report**

C. Leifso reported that a work plan has been developed with Miller Thomson for the ONCA review of the by-laws. The committee will be meeting regularly to work through the plan.

#### **8.5 Nominating Committee Report**

Nothing to report at this time.

### **9. CONSENT AGENDA**

Moved and Seconded

**THAT the items on the consent agenda are approved as follows;**

#### **9.1 Open Board Session Minutes**

- (a) June 27, 2023
- (b) August 31, 2023

#### **9.2 Board Committee Reports**

- (a) Medical Advisory Committee Minutes – June 1, 2023
- (a)(i) Monthly Credentialing Report – Approved June/September

#### **9.3 Reports**

- (a) Finance & Property Report
- (b) VP of Clinical Services/CNE Report
- (c) HDH Foundation Report

#### **9.4 Correspondence**

- (a) Media Release: GBHS Rebrands at Brightshores Health System
- (b) LHSC Card – Congratulations on 100 Years
- (c) Media Release: Huron Perth Healthcare Alliance Starts Process to Amalgamate

#### **9.5 Board Policy**

- (a) Board Policy # 213 – Smoke-Free and Tobacco-Free Property

MOTION CARRIED

### **10. ROUND TABLE**

#### ***C. Leifso***

Thanked HDH for the opportunity to tour the new Markdale hospital.

#### ***D. Butland***

Sought clarification around the Hospital Service Accountability Agreement (HSAA) indicators being offside. It was confirmed that these indicators are monitored by the MOH quarterly. The first two quarters are reported together. A dialogue will occur should they have any concerns.

### **11. NEXT MEETING**

Tuesday, October 24, 2023 at 5:00pm

### **12. COMPLETION OF BOARD MEETING EVALUATION**

T. Shier reminded the group to complete the Board Meeting Evaluation.

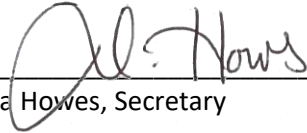
### **13. ADJOURNMENT**

The meeting adjourned at 1755 hours.



Tina Shier, Chair

  
Victoria Cumming, Recorder

  
Dana Howes, Secretary