

 HANOVER &
DISTRICT
HOSPITAL
MINUTES OF THE REGULAR BOARD MEETING

DATE: Tuesday, January 24, 2023

TIME: 1700 hours

PLACE: Hybrid (HDH Boardroom/Virtual)

PRESENT: **Voting Governors:** Tina Shier (Chair), Pamela Matheson (Vice Chair), Tim Kraemer (Treasurer), Lorna Eadie Hocking (Immediate Past Chair), Rejane Dunn, Corwin Leifso, Cathy Lansink, Terry Leis,
Non-Voting Governors: Dana Howes (President and CEO), Mary Rae (VP of Clinical Services/CNE), Dr. Nick Abell (President of Medical Staff), Dr. Randy Montag (Chief of Staff), Dr. Tim Heerema (Vice President of Medical Staff)

Invited Staff: Kim Mighton (Vice President of Finance & Operations), Victoria Cumming (Recording Secretary)

Guests: Dave Zago

REGRETS: **Voting Governors:** Chris Prues
Non-Voting Governors & Invited Staff:

1. CALL TO ORDER

T. Shier called the meeting to order at 1700 hours. She welcomed Mary Rae to her new role as VP of Clinical Services/CNE and thanked management for the proactive thinking ahead of the snow storm in December, and for bringing in food for those staff members that were at HDH for an extended period. Also, she thank staff and physicians for working extra hours to ensure the hospital was operational.

2. APPROVAL OF AGENDA

Moved and Seconded

THAT the agenda be approved as presented.

MOTION CARRIED

3. DECLARATION OF ANY CONFLICT OF INTEREST

No conflicts were declared and the group was reminded to declare a conflict of interest should one arise.

4. MISSION, VISION, VALUES

The Board reviewed the Mission, Vision, and Values and were asked to keep them in mind throughout the meeting.

5. PRESENTATION: HANOVER FAMILY HEALTH TEAM

D. Zago, Executive Director for the Hanover Family Health Team provided a presentation on the Hanover Family Health Team. The presentation included;

- Background (when established, budget, staffing);
- Services and programs; and
- He outlined the current strategic plans and the five strategic priorities including enhancing mental health support, navigating chronic conditions, supporting lifespan wellness, strengthening team culture and optimizing patient access.

It was asked how successful the introduction of booking online appointments has been. It was

explained that online appointment booking is more suited towards some programs versus others. There has been an uptake but they are hoping for more growth in the future.

It was clarified that the Nurse Practitioner has been more active and has been able to relieve a small number of patients without a physician.

D. Zago left the meeting.

6. **STRATEGIC MATTERS**

6.1 GBIN Update: 5-Year Cerner Roadmap

K. Mighton provided a presentation to the Board and highlighted the following;

- Importance of the GBIN partnership;
- Purpose of the multi-year roadmap;
- Overview of the GBIN Roadmap phases;
- Financial summary including the multi-year plan and cost risks; and
- Next Steps.

It was clarified that the application in the plan are Cerner applications that exist already. There are other hospitals in Ontario at varying stages of implementation. HDH will not be “testing” any of these applications. In regards to price negotiation there is some negotiation with Cerner and the support team can be negotiated. As HDH has just completed the Remote Hosting Option (RHO) with Cerner there is a familiarity with the team from this project and Cerner is familiar with the GBIN partnership. Cerner has provided presentations to all six organizations and clinical teams.

It was asked if the Government is offering grants as they are encouraging this integration. There are no grants being offered at this time but HDH will continue to seek this out. There are “IT clusters” that have supported the RFP process utilizing government funding. They then then provide the information for hospital from that with choices after vetting and negotiating prices.

One of the reasons the GBIN Steering Committee has asked for commitment from all boards is to decrease the risk of a hospital organization not fulfilling the plan. There is a one year notice exit clause for GBIN. Also, the financial burden for an organization to join another group would be significant. Although it is not impossible it is believe the risk of another organization leaving is relatively low. There are two organizations who have received Board support at this time.

Dr. Heerema noted that the clinical group has concerns in regards to the amount of money put towards IT and while it is said these implementations will improve patient safety, he provided an example of times when it does not.

It was explained that new compatible equipment will not be purchased all at one but when equipment needs a refresh and would be regularly purchased, compatible equipment will be purchased like the recently purchased blood pressure machines.

Moved and Seconded

THAT the HDH Board of Governors approve a commitment, in principle, to move forward with the GBIN partnership and the Cerner Roadmap for the next 5 years as presented.

MOTION CARRIED

6.2 Grey-Bruce Ontario Health Team (GB OHT) Update

D. Howes provided the GB OHT Update for January 2023 in the agenda for information and highlighted;

- Current OHT Leadership and the OHT Team. Recruitment is currently underway for a few open positions;
- Implementation progress;
- OHT members and affiliates;
- 2022/23 Goals and Objectives; and
- Next Steps.

6.3 Emergency Department (ED) and Orphan Patient Stabilization Funding

D. Howes provided a briefing note in the agenda for information and highlighted;

- HDH received one-time funding from Ontario Health West (OHW) in late July 2022 to help address increased volumes and acuity in the ED;
- This funding has been used to support and expand current programs and created new positions for Personal Support Workers and a Nurse Practitioner (NP). The expansion and implementation of these new positions have had a positive impact on staff, physicians and patients;
- HDH is working with OHW to ensure that this funding continues past March 31, 2023 and has added this funding to the Hospital Annual Planning Submission (HAPS) as a formal request. Losing this funding would pose significant impact on the ED; and
- A media release was put out earlier this week to talk about how successful the ED and Orphan Patient Stabilization Funding has been. Not only has the introduction of the NP been well received but all areas of the hospital have been improved with additional resources to relieve staff from the higher volumes occurring.

7. OFFICER REPORTS

7.1 Board Chair Report

T. Shier provided a written report outlining the events/meetings she attended since the last meeting. The HDH Foundation has asked the Board to save the date for the next Gala on May 27, 2023 and provide information on any potential sponsors.

7.2 President/CEO Report

D. Howes provided a written report in the agenda and highlighted;

- HDH attended a community budget consultation to provide insight on January 13, 2023, along with other community stakeholders with MPP, Rick Byers.
- All three hospital corporations were approached by the James Goreski Private Foundation to discuss a funding opportunity to support frontline staff. HDH provided an application that focused on providing all nursing staff with an opportunity to take a course to increase their skills in interpreting cardiac rhythms. This funding has been granted and HDH is now going ahead with this initiative.
- Clinical and non-clinical staff went above and beyond to ensure that the hospital would be staff during the winter storm that occurred over Christmas. There were multiple staff members and physicians that worked long shifts and were storm stayed during the storm. A thank you lunch was provided on January 17, 2023 to show further appreciation to staff.

8. BUSINESS/COMMITTEE MATTERS

8.1 Finance/Audit & Property Committee Report

T. Kraemer reported that the Finance/Audit & Property Committee met January 19, 2023 to review the financial statements for the 9th period ending December 31, 2022. There was a surplus before amortization of \$136,456 and a YTD deficit of \$95,499 after building amortization. The property report included that an asbestos abatement project began in the mechanical room and planning for phase 2 of the LED lighting project is underway.

The Hospital Annual Planning Submission (HAPS) was deferred to be discussed with the full Board.

8.2 Fiscal Advisory Committee Report

T. Kraemer reported that meeting is currently being scheduled.

8.3 Public Relations Committee Report

C. Lansink reported that the committee met on November 23, 2022. The committee reviewed the terms of reference, communication scorecard and the HDH Communication Plan. Some revisions were brought forward for the communications plan and the committee plans to meet later this week to review and discuss further.

8.4 By-Law Committee Report

Nothing to report at this time.

8.5 Nominating Committee Report

Nothing to report at this time.

9. CONSENT AGENDA

Moved and Seconded

THAT the items on the consent agenda are approved as follows;

9.1 Open Board Session Minutes – November 22, 2022

9.2 Board Committee Reports

(a) Finance/Audit & Property Committee Minutes – November 22, 2022

(b) Quality Governance & Risk Management Committee Minutes – November 22, 2022

(c) Medical Advisory Committee Minutes – November 3, 2022

(d) Medical Advisory Committee Minutes – December 1, 2022

(i) Monthly Credentialing Report – Approved December

(ii) Monthly Credentialing Report – Approved January

9.3 Reports

(a) Finance & Property Report

(b) VP of Clinical Services/CNE Report

(c) Chief of Staff Report

(d) HDH Foundation Report

MOTION CARRIED

10. ROUND TABLE

Dr. R. Montag

Noted that some nurses spent 72 hours in the hospital during the December storm. There were a lot of good comments about the support received throughout from Administration.

L. Eadie Hocking

Thanked staff and physicians for looking after HDH during the Christmas storm.

T. Leis

Acknowledge he too is thankful to staff who went above and beyond during the storm.

D. Howes

The HDH Auxiliary are back up and running again. The gift shop is open and a new President Jeannette Wilken has been elected. HDH looks forward to working with them and helping them to reach future goals.

P. Matheson

Reiterated thanks to all for going above and beyond to keep the hospital open during the Christmas storm. She thanked Administration for their strong leadership which shows in the outcome of staff feeling valued.

11. NEXT MEETING

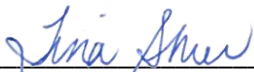
Tuesday, February 28, 2023 at 5:00pm

12. COMPLETION OF BOARD MEETING EVALUATION

T. Shier reminded the group to complete the Board Meeting Evaluation.

13. ADJOURNMENT

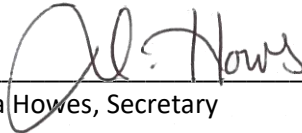
The meeting adjourned at 1812 hours.



Tina Shier, Chair



Victoria Cumming, Recorder



Dana Howes, Secretary